

**ROSWELL HISTORICAL SOCIETY/CITY OF ROSWELL
RESEARCH LIBRARY AND ARCHIVES**

Order Form for Photographs

Digitization Fees

All scanning of material from the collection of the Roswell Historical Society is completed by RHS staff. Eligibility for item scanning is based upon the condition and size (up to 11X17 inches) of the item. Images are saved to Jpeg formats.

Digitization Fee

High resolution fee per image (greater than 200 ppi.) \$15

Pre-Payment Is Required for Orders to Be Processed

**The purchase of scanned images does not constitute permission to publish.
Permission must be obtained in writing.**

Name _____

Address _____

Telephone # _____

Email Address _____

Photograph File Name
(ex. 002\VIS 11401-1.JPG)

Name of Photograph

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Total Number of Scans _____

Total Amount Due for Scans _____

Order date _____

Order taken by _____

Delivery date _____

Received by _____